



Workforce Development Board

Region 2000 Workforce Development Area VII
Serving the City of Lynchburg, and Counties of Amherst, Appomattox, Bedford and Campbell

Workforce Development Board Meeting
3:00 p.m., Tuesday, May 16, 2017
The Miller Center

Called Meeting

Minutes

Members Present: Nat Marshall – Chair, Blondie Anderson, Traci Blido, Sierria Carvajal, Nathan Dowdy, Scott Francis, Danny Grimes, Sonny Harvey, Phillip Jamerson, Christine Kennedy, Dennis Knight, Ron Lovelace, Ed McCann, Kimberly McIvor, Susan Martin, Jim Mundy, Marjette Upshur, John Redding, Tamara Rosser, Luke Saechao, Roxanne Slaughter, Cheryl Toler, Jan Walker, Wendell Walker, Sterling Wilder

Members Absent: Des Black, Mike Davidson, Selina Elswick, Georgia Fauber, Scott Gillespie, Dennis Jarvis, Bobby Johnson, Tina Ragland, Heather Reynolds

Staff Present: Ben Bowman, Gary Christie, Susan Cook, Lori Cumbo, Rosalie Majerus

1. Welcome and Introductions

Nat Marshall welcomed everyone and opened the meeting at 3:00 p.m.
Marjette Upshur gave a brief history of the Miller Center building.

2. Approval of January 2017 and April 2017 Meeting Minutes

The motion was made by Jim Mundy, and seconded by Christine Kennedy, to approve the minutes of January 10, 2017 and April 11, 2017. The motion was unanimously approved.

3. Operations and Performance Committee Recommendations for RFP Responses & Future Operations

Ben Bowman explained that several different proposals were received in response to the RFP, and after studying the proposals, recommendations were made by the review team.

- 1) HumanKind is recommended to serve as the One-Stop Operator and WIOA Adult Program Provider.

- 2) The VEC will operate the WIOA Dislocated Worker funding stream and oversee operations of the comprehensive workforce center
- 3) The Workforce Board is being recommended by the review team to operate the Youth Program, in full partnership with the partners in the surrounding localities. The Youth Program serves ages 14 to 24. The Workforce Board is required to spend 75% of the Youth budget on out of school youth between the ages of 16 and 24.

Ben stated that he would like to engage with Job Corps, to recruit more for this area.

The Workforce Board is required to offer 14 different elements for the Youth Program. These can include mentoring, tutoring, life skills, and work skills.

If the Workforce Board chooses to operate the Youth Program, a Youth Talent Development Coordinator will be hired, who will be responsible for overseeing leadership and outreach of the Youth Program.

A Communications Coordinator will be hired who will have ultimate oversight of the outreach effort, including the website, social media, and all other print media that needs to be put out.

A motion was made by Ron Lovelace, seconded by Danny Grimes, to approve the RFPs from HumanKind and the VEC. The motion was approved. Kimberly McIvor abstained.

Traci Blido made the motion to approve the Workforce Development Board taking ownership of the Youth Program. The motion was seconded by Cheryl Toler, and approved, with Luke Saechao and Roxanne Slaughter abstaining.

Ben explained that if the Board approves the addition and hiring of a Communications Coordinator, this position could be partially shared with the Local Government Council, with the LGC contributing \$5,000.00 for the position. They would use their portion of the position for the Ride Solutions program.

Traci Blido made a motion to approve hiring the Communications Coordinator, and the second was made by Christine Kennedy. The motion was unanimously approved.

4. Public Comment - There were none.

5. Other Business

Danny Grimes announced that Job Corps will be hitting Region 2000 hard with recruitment efforts.

6. Training Provider Approval

Training Providers to be approved were:

- 1) Liberty University - Bachelor of Science Elementary Education Interdisciplinary Studies

- 2) Central Virginia Community College – Career Studies Certificate in HVAC
- 3) Central Virginia Community College – Network Technician 1
- 4) Central Virginia community College – Associates of Applied Science – Administrative Management Technology, Medical Office Specialization

Wendell Walker made a motion to approve these training providers, and Ron Lovelace seconded the motion. The motion was unanimously approved.

7. **Adjourn** – There being no further business, the meeting adjourned at 3:55 p.m.