



Location	Date / Time
Region 2000	May 18, 2017
828 Main St. Fl. 12 Lynchburg, VA 24504	5:45 p.m. or Immediately following the LGC Meeting

Region 2000 Workforce Area Council Called Meeting

Workforce Council Members

Kenneth Campbell
Joan Foster, *Chair*
Bob Good
Bryan Moody
John Sharp

Agenda

1. Welcome & Introduction of Members.....Joan Foster, *Chair*

2. Approval of September 15, 2016 and February 17, 2017 meeting minutes
.....Joan Foster, *Chair*

3. Authorization of the Workforce Development Board to directly operate the Youth Services Program effective July 1, 2017 instead of using contractors.Ben Bowman, WDB Director
(Attachment)

4. Review and approve revised WIOA Local Area Plan- Available on the following website: <http://region2000works.org/strategic-planning/>
.....Ben Bowman, WDB Director

5. Adjourn



Region 2000 Workforce Area Council
Region 2000 Partnership Conference Room
828 Main Street, 12th Floor, Lynchburg
September 15, 2016
4:00 p.m.

Draft Minutes

Members Present:

Kenneth Campbell, Amherst County
Joan Foster, City of Lynchburg
Bryan Moody, Appomattox County

Others Present:

Ben Bowman, Director, Region 2000 Workforce Development Board
Sierra Carvajal, Southern Air, Vice Chair Workforce Development Board
Gary Christie, Executive Director, Local Government Council
Susan Cook, Region 2000
Nat Marshall, BWXT, Chair, Region 200 Workforce Investment Board

1) Welcome

Gary Christie called the meeting to order at 4:00 p.m. and welcomed everyone present.

2) Election of a Chair and Vice Chair

Mayor Foster was nominated by Bryan Moody to serve as the Chair through June 30, 2017.
Bryan Moody was nominated by Mayor Foster to serve as the Vice Chair.
Nominations were approved unanimously by those present.

3) Overview of the Role of the Workforce Council

Ben Bowman explained the responsibilities for the CLEOS:

- 1) Final approval of the Workforce budget
- 2) Approval of the Strategic Plan (every 4 years)
- 3) Appointment of the Workforce Development Board

Mr. Bowman explained that the Region 2000 Workforce Development Board is a volunteer board. At least 51% of the board is required to come from the business sector. This year there is a 55% business majority and 45% public sector membership.

Mayor Foster asked if there is any youth representation on the Workforce Board. Mr. Bowman explained that under the new law there will be a youth committee, and it would be good if there could be a youth representative from each county on the committee.

4) FY 16-17 Budget

Mr. Bowman explained that the Local Government Council is the fiscal agent for the Workforce. He also explained that the total budget for this fiscal year is 1.3 million dollars. This money is spent between adults with disadvantages, dislocated workers, youth, and funding to operate the one-stop center.

There are also incentive funds, which do not have federal strings attached. These funds can be used for special projects and programs.

Each year there is some carry-over, and this year there is about \$100,000 carry-over. Some of this money will be used for OTJ (On-the-Job) training.

A motion was made by Kenneth Campbell, and seconded by Bryan Moody, to approve the FY 16-17 budget. The motion carried unanimously by those present.

5) Appointment of Workforce Development Board Members

A list of proposed WDB members has been included in the meeting packet.

Bryan Moody made a motion to approve the list of Workforce Development Board members. The motion was seconded by Kenneth Campbell, and carried unanimously by those present.

6) Designation of the Region 2000 Workforce Development Board as the “Regional Convener” for Region 2000

Mr. Bowman reported that it is required by the new WIOA law to designate a Regional Convener. The Regional Convener would have the responsibility for coordinating business, economic development, labor, regional planning commissions, education, and human services organizations to focus on community workforce issues and the development of solutions to current and prospective business needs for a skilled labor force at the regional level.

Recommended action is that the Region 2000 Workforce Development Board be designated as the Regional Convener for Region 2000.

Bryan Moody made the motion, seconded by Kenneth Campbell, to designate the Region 2000 Workforce Board as the Regional Convener. The motion was approved unanimously.

7) Region 2000 Workforce Strategic Planning Process

Mr. Bowman advised that the Workforce Board will be launching a strategic planning process. The Board has received \$15,000 from the state to go towards this plan. He also added that the plan needs to be developed by March in order to use this funding for the plan. Gary Christie advised the group that the Strategic Plan would come back to them for final approval.

8. Update on the closing of the Plaza Career Center and the move to the Virginia Employment Commission Offices on Odd Fellows Road

Mr. Bowman reported that currently the designated One-Stop Center is located at the Virginia Employment Commission offices on Odd Fellows Road. However, this location is not big enough to have all of the partners under one roof and does not meet all of the requirements under the WIOA.

9. Proposal for the development of a Career Center on the Central Virginia Community College Campus

Mr. Bowman advised that the WIOA requires each local workforce development area in the state to have at least one comprehensive one-stop center. Remaining at the VEC would involve significant remodeling and expansion. Mr. Bowman proposed the possibility of an analysis to determine the best solution to meet all of the state requirements, and suggested that locating a comprehensive workforce center on the Central Virginia Community College Campus would allow better coordination and accessibility to services by employers and job seekers.

There was no action to be taken at this time.

Gary Christie adjourned the meeting at 5:00 p.m.

Signed: _____

By: _____, _____ (title)



Region 2000 Workforce Area Council

Region 2000 Partnership Conference Room

828 Main Street, 12th Floor, Lynchburg

February 28, 2017

12:30 p.m.

Minutes

Members Present:

Kenneth Campbell, Amherst County

Joan Foster, City of Lynchburg

Bob Good, Campbell County

Members Absent:

Bryan Moody

John Sharp

Others Present:

Ben Bowman, Director, Region 2000 Workforce Development Board

Sierria Carvajal, Southern Air, Vice Chair Region 2000 Workforce Development Board

Susan Cook, Region 2000

Lori Cumbo, Region 2000

Nat Marshall, BWXT, Chair, Region 2000 Workforce Development Board

1) Welcome

Mayor Joan Foster called the meeting to order at 12:35 p.m. and welcomed everyone present.

2) Overview of the Role of the Workforce Council and Workforce Board

Ben Bowman explained the responsibilities for the CLEOS:

- 1) To connect job seekers with employers
- 2) Responsible for \$1.4m in federal funds to serve dislocated workers, adults with barriers or disadvantages, and youth between the ages of 14 and 24. 75% of youth funds must be spent on out-of-school youth.

3) Monitoring of Resources

Mr. Bowman informed the Council that the Workforce Board has the responsibility of monitoring the resources. The Workforce Board is required to put out a Request for Proposal to operate the one-stop system and the adult, dislocated worker and youth programs. The Workforce Board is a policy making body providing guidance and support, and is not allowed to directly operate the programs.

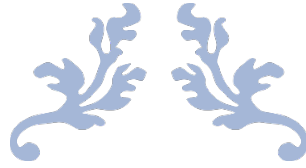
In the past, a Request for Proposal has been issued for a three year contract, renewable on a year-to-year basis depending on performance. Because of the new WIOA law, and going through Strategic Planning, the Workforce Board decided to go release an RFP to procure program operators with the contract starting July 1 2017. The Request for Proposal is out and due in by March 17. The proposals will be reviewed by a committee made up of a majority of business members and the decision presented to the full Board for a vote at the April meeting.

4) Region 2000 Workforce Strategic Planning Process

Mr. Bowman advised that the draft Strategic Plan will remain available for public input and suggestion through June 2017 in the interest of continuous improvement on the website, and copies were placed in all of the public libraries.

A motion was made by Kenneth Campbell, and seconded by Bob Good, to accept the Strategic Plan and the 4 year local plan. The motion was unanimously approved by members present.

Mayor Joan Foster adjourned the meeting at 1:00 p.m.



REGION 2000 WORKFORCE DEVELOPMENT BOARD COMPREHENSIVE YOUTH CAREER DEVELOPMENT SYSTEM

Building the Workforce of the Future



**Region 2000 Workforce Development Board
Comprehensive Youth Career Development System**

Operational Entity: Region 2000 Workforce Development Board and Community Stakeholders

Administrative Agent: Region 2000 Workforce Development Board

Vision: Youth Talent Development Teams in every locality that engage all appropriate stakeholders to help youth build strong foundations for future career and life success

WIOA Youth Focus (ages 14-24)

- 75% of Youth funds required to be spent on out-of-school youth
- New *16-24 age range for out-of-school youth* eligibility
- Requires at least 20 percent of Youth Formula Funds be spent on paid and unpaid work experiences (including Summer Jobs programs)
- Youth “living in a high-poverty area” meet the low-income criterion for youth activities
- In-school youth eligibility includes low-income individuals ages 14 to 21 who are English language learners and those who have a disability

Key Features:

1. ***Case Management Partnerships Across Systems:*** Education, Social Services, Juvenile Justice, WIOA Partners, Community Partners. Workforce Board Member Organizations and Local Community Partners Serve as the Convening Entity with Youth Talent Development Teams in Each Locality

2. **Career Development, Work Exposure & Experience:** Hands on, work-based learning is one of the best tools for career exploration, skill development and soft skill development (work ethic, communications, team work, problem-solving). Using employment sectors identified in the Region 2000 WDB strategic plan, the WDB will develop partnerships with employers in every locality for career exposure and training for youth to pursue in-demand careers in the region.

3. **Leverage and Maximize Resources:** Using the combined resources of appropriate stakeholders listed below, the youth career navigator will access and connect everyone with services and resources for life and career development.

- a. Social Services
- b. Schools
- c. Cooperative Extension-4-H
- d. Adult Education
- e. Division of Rehabilitative Services
- f. Employer community (Economic Development and Chambers)
- g. Libraries
- h. Interested non-profits and community stakeholders
- i. Post-secondary education and training providers including apprenticeship

Youth Talent Development Team in Each Locality



Regional and local teams focus on:

1. Quality Improvement
2. Collective Accountability
3. Agreed Performance Measures

Interventions for In School Youth: High Quality Work Experiences

1. Summer, After School, Weekend Jobs- Work experience programs
2. Occupational Training- In school, Virginia Technical Institute, Community College, On-the-Job Training, Apprenticeships, Contextualized training with Adult Education and Community College
3. Transitional jobs/internships- Working with local economic development departments and chambers of commerce to provide job shadowing, internship/work experiences and pre-apprenticeships.
4. Career Exploration- Boy Scouts Explorer Posts, 4-H, School-based programs with “hands on” opportunities to reinforce classroom and community experiences

Interventions for Out of School Youth: Dropout Recovery

1. Credit recovery-working in partnership with local school systems to support credential attainment while identifying and guiding students at risk of not graduating into promising career paths.
2. Reengagement centers that integrate education and training through contextualized learning in career interest areas with Adult Education, Community College, OJT
3. Multiple enrollment with Youth Talent Development Team organizations
4. Social-Emotional & Work Supports-Job site/Work Experience mentoring
5. Child Care – Coordinated through private providers, Head Start and HumanKind
6. Transportation-Coordinated through Youth Career Navigators
7. Housing- Horizon Behavioral Health, HumanKind
8. Mental Health/Substance Abuse Treatment-Horizon Behavioral Health
9. Health Services-Centra Health, Johnson Health Center, Free Clinics

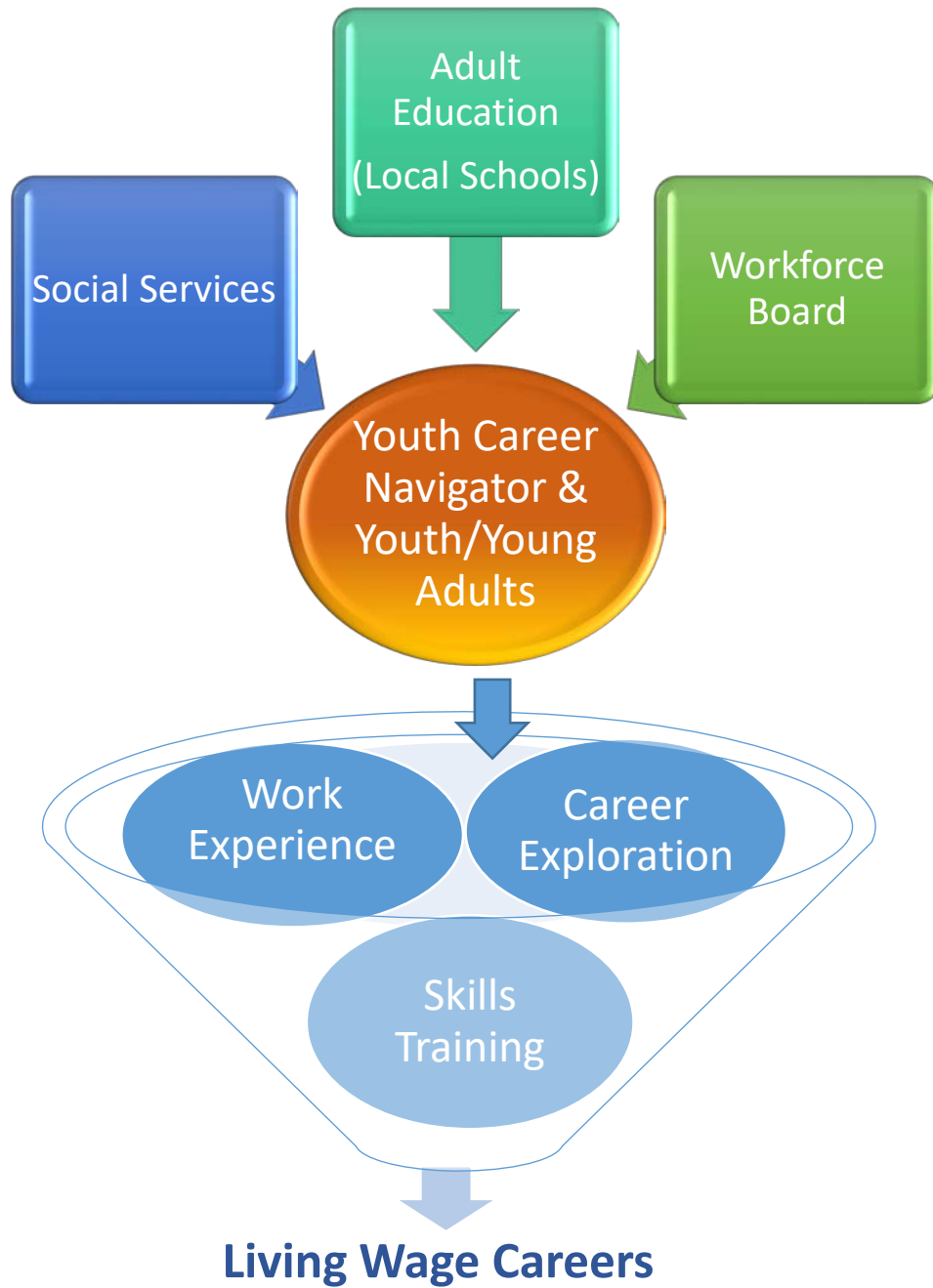
Relationship Focus

1. Staff training & support – Initial and ongoing training utilizing the Bridges Out of Poverty Framework and other strengths-based resources
2. Family engagement-When feasible, engage parents in career exploration to build individualized support for career goals
3. Parenting, co-parenting, healthy relationships-Collaboration with Horizon's Behavioral Health for counseling and training
4. Mentoring & social capital-Engage community organizations utilizing Bridges Out of Poverty resources with adult mentoring and career support
5. Youth Career Navigators-Youth Case Management staff with training in career development and shared resources with Scout Explorer Posts, 4-H, Public School systems as well as Adult and Career Education

Braided Funding

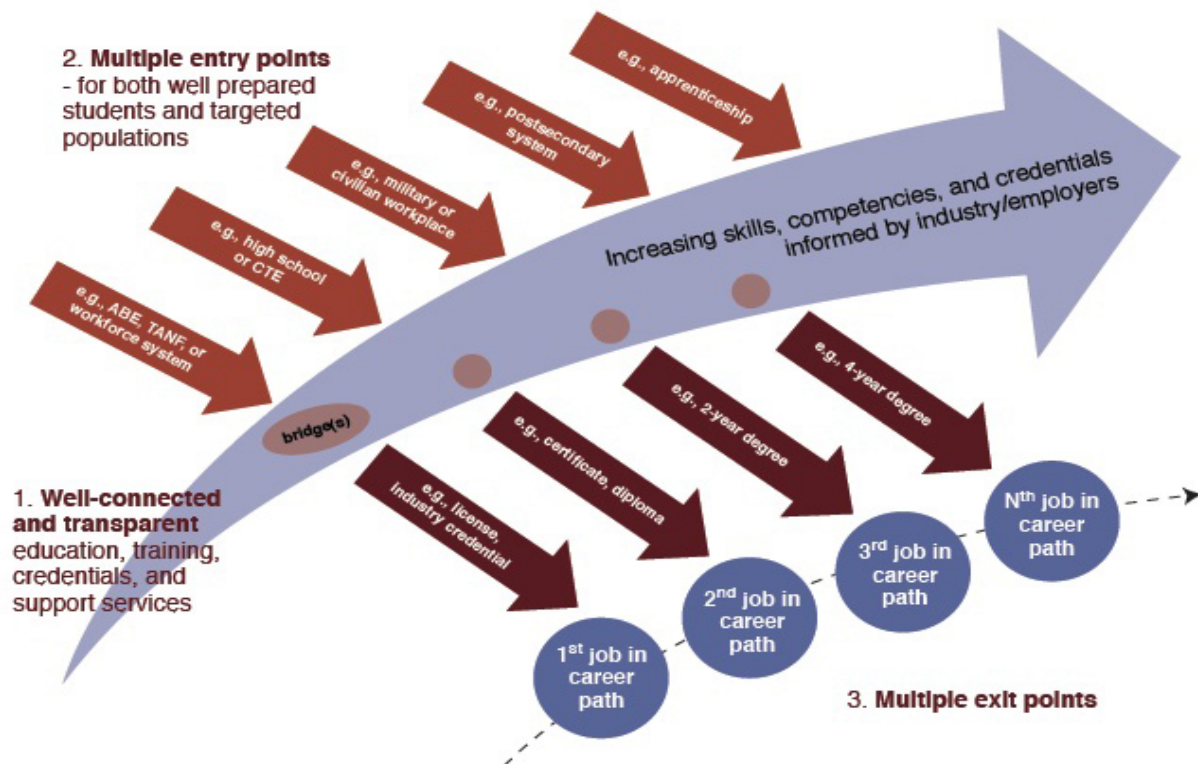
1. Incentivizing coordination-the R2000 Workforce Board is offering to fund up to ½ position for a youth career navigator for each locality willing to contribute the other ½ position from the local school system, social services or other community funding sources.
2. Cross-agency/organization funding-partnerships are being established with local departments of social services and the regional health department to cover life skills and supportive services while WIOA funds will focus on entrepreneurial and work skill development.
3. Local foundations-currently working with the Bedford Health Foundation to sponsor Bridges Out of Poverty training for employers. Will be working with other foundations on similar initiatives around the region.
4. Increasing sustainability-The R2000 WDB is embarking on a mission to develop a series of entrepreneurial, work-based learning and earning enterprises for youth/young adults that will more directly engage participants in the economic infrastructure of their communities and the regional economy.

5. Leadership and Delivery Model



Providing Multiple Pathways For Career Development

1. Multiple reentry points to education & training
2. Earn & learn opportunities
3. Incentivizing progression along a career pathway



•Additional Partners

- Career and Technical Education (CTE)
- Supplemental Nutrition Assistance Program- Employment & Training
- Community Colleges-Post-secondary Carl Perkins Act

Aligned Systems & Services- Utilize the Aha! Process for Youth Life Skill Development

1. Need for comprehensive, streamlined services to address:
 - a. Complex systems/multiple organizations to address interdependent needs
 - b. Developing effective life and career decision making skills

